

Calling all career development professionals!

Guided Pathways is a federally funded training and research project designed to enable you to integrate essential skills tools and resources into your practice and services.

Why essential skills?

Essential Skills are the skills that help individuals attain, maintain and retain employment.

Why career development practitioners?

You are in a unique position to impact job seekers' success. By integrating the essential skills into your processes, you are increasing your ability to counsel clients on attainable and fulfilling career pathways.

What's in it for me?

You get a three-day workshop tailored to you and your clients. At the end you will be able to:

- assess client essential skills
- identify client essential skills gaps
- clearly and accurately explain client skill levels and required skill levels for target occupations
- direct clients to skills training
- facilitate document use workshops for clients

What have participants said?

- it helps to plan next steps in the job search process
- it encourages thinking about the essential skills required for selecting careers
- it provides a framework for assessment
- it helps clients to understand the connection between skills and workplace tasks
- clients are more prepared when entering the workforce

How do I get involved?

AWES is currently inviting organizations who employ career development practitioners to express their interest.

Contact admin@awes.ca with the following information:

- Name of organization
- Contact name and details
- Location (city and province)

Once we receive this information, you will be contacted with next steps.

Detailed program information is on the back.





PRACTITIONER TRAINING

Nine hundred career development practitioners nationwide will be able to participate in a “no cost to them” training workshop.

The three-day practitioner workshop will:

- familiarize career development practitioners with the essential skills framework and the associated tools and resources
- equip them with a way to systematize how they gauge skills and provide services

Participants will receive:

- annotated guide of resources
- access to the AWES online essential skills assessment to use with their clients
- training, a facilitator’s guide and a client workbook to host a document use workshop for their clients

Documents are the primary way to exchange information in the workplace and many workers struggle to use them.

- post training access to an online community of support.

This community is designed to allow participants to share challenges, experiences and ideas as they begin to integrate the essential skills into their processes. It will be monitored by a trainer who will be available for support and mentorship.

DOCUMENT USE WORKSHOP

Of the 900 participants, 75 will be selected to host a half-day document use workshop with the support of an AWES trainer. These practitioners will use their learnings from the practitioner training to plan, facilitate and evaluate the workshop for ten clients.

Given the additional time required for planning, facilitating and follow-up research associated with the document use workshop, a subsidy will be provided to the agencies whose practitioners participate in this portion of the project.



awes.ca



This project is funded by the Government of Canada's Adult Learning, Literacy and Essential Skills Program and runs from **April 2019** through to **February 2024**.